

FREEDOM OF INFORMATION ACT REQUEST LETTER

Freedom of Information Act Officer / H.R. Department

Re: Freedom of Information Act Request

03/28/2016

Dear Officer:

This is a request under the Freedom of Information Act.

I request that a copy of the following documents be provided to me: Employee e-mail contact list in an excel spreadsheet format to the e-mail listed below.

In order to help to determine my status to assess fees, you should know that we are a commercial marketing organization. Located in Lubbock , Texas.

We market financial products to government employees while counseling them on their retirement benefits.

I am willing to pay fees for this request up to a maximum of \$ 25.00. If you estimate that the fees will exceed this limit, please notify me first.

Thank you for your consideration of this request.

Sincerely,

Robert M. James

Robert M. James
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Lubbock, Tx. 79424
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